

TOWN OF ODESSA
MINUTES FOR REGULAR TOWN MEETING OF MAYOR & COUNCIL
MAY 3, 2021 MONDAY – 7:00 PM

IN ACCORDANCE WITH GOVERNOR CARNEY'S PROCLAMATION THE TOWN OF ODESSA IS HOLDING THIS MEETING AS A VIRTUAL & PHONE CONFERENCE

The link to join the meeting via computer or smart device is:

<https://udel.zoom.us/j/82409903765>

MEETING ID: 82409903765

PASSCODE: 038464

**by phone: 1-312-626-6799 or
1-646-876-9923**

Those present at 7:00 PM

Mayor: Harvey C. Smith, Jr.
Councilmember: John Freeman
Councilmember: Betts Jackson
Councilmember: Ed Pollard
Councilmember: Lionel Hynson

Treasurer: Debbie Whittington
Secretary: Barbara Roberts

Guests or Community Members: Lt. A. Lloyd, Delaware State Police

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- I. Call to Order & Pledge of Allegiance, meeting called to order at 7:00 pm
 - II. Roll Call
 - III. Approval of Minutes
 - a. Regular Meeting of Mayor & Council as of 4-5-21

MOTION BY JOHN FREEMAN, SECONDED BY BETTS JACKSON TO APPROVE THE MINUTES FROM THE 4-5-21 REGULAR MEETING OF MAYOR AND COUNCIL

MOTION CARRIED. 5 AYES, 0 NAYS

- IV. Correspondence (*will be reviewed further down in the agenda*)
- V. Police Report
 - Lt. Lloyd from the Delaware State Police reported on statistics in the Town of Odessa
 - Mayor Smith asked Lt. Lloyd if he could re-hang the basketball hoops at Memorial Park.

VI. Treasurer's Report

- a. Treasurer's Report as of 4-30-21, attached hereto as attachment A & B (*3 pg. reports*)

MOTION BY BETTS JACKSON, SECONDED BY ED POLLARD TO APPROVE THE TREASURERS REPORT AS SUBMITTED FROM 4-30-21

MOTION CARRIED. 5 AYES, 0 NAYS

VII. Commission Reports

- a. Historic Commission: Meetings were 4/8/21 (fence) & 4/22/21 (Barnes House)
b. Planning Commission: No April Meetings
c. Tree Commission: No April Meetings

IX. Old Business

- a. American Rescue Plan
- The Town is waiting for clarification on how these funds can be spent.
 - Mayor Smith will schedule a Council Workshop and invite County representatives to give us some more information.

X. New Business

- a. Discussion from Budget Workshop
- There were no additional questions concerning the budget.
- b. Approval of 2021-2022 Budget, attached hereto as attachment C (*3 page budget document*)

MOTION BY ED POLLARD, SECONDED BY BETTS JACKSON TO APPROVE THE 2021-2022 BUDGET AS SUBMITTED

MOTION CARRIED. 5 AYES, 0 NAYS

- c. Appointments, attached hereto as attachment D (*1 page document*)

MOTION BY ED POLLARD, SECONDED BY BETTS JACKSON TO APPROVE THE APPOINTMENTS AS SUBMITTED FOR BOARD OF ADJUSTMENTS, HISTORIC COMMISSION, PLANNING COMMISSION, TREE COMMISSION, TOWN SECRETARY, TOWN SOLICITOR, TOWN ENGINEER AND ZONING ADMINISTRATOR.

MOTION CARRIED. 5 AYES, 0 NAYS

- d. Resolution 2021-1: Set Tax Rate for FY2021-2022, attached hereto as attachment E (*1 page resolution*)

MOTION BY JOHN FREEMAN, SECONDED BY ED POLLARD TO APPROVE RESOLUTION 2021-1 SETTING THE TAX RATE FOR FY 2021-2022 FOR THE TOWN OF ODESSA

MOTION CARRIED. 5 AYES, 0 NAY

- e. Resolution 2021-2: Set compensation for the Town Clerk FY2021-2022, attached hereto as attachment F (*1 page resolution*)

MOTION BY BETTS JACKSON, SECONDED BY ED POLLARD TO APPROVE RESOLUTION 2021-2 SETTING THE COMPENSATION FOR THE TOWN CLERK FY2021-22

MOTION CARRIED. 5 AYES, 0 NAYS

- f. Resolution 2021-3: Set Salary for the Town Secretary FY2021-2022, attached hereto as attachment G (*1 page resolution*)

MOTION BY JOHN FREEMAN, SECONDED BY BETTS JACKSON TO APPROVE RESOLUTION 2021-3 SETTING THE SALARY FOR THE TOWN SECRETARY FY2021-22

MOTION CARRIED. 5 AYES, 0 NAYS

- g. Resolution 2021-4: Adopt NCC Continuity of Operations Plan, attached hereto as attachment H (*1 page resolution*)

MOTION BY JOHN FREEMAN, SECONDED BY LIONEL HYNSON TO ADOPT NEW CASTLE COUNTY CONTINUITY OF OPERATIONS PLAN FOR THE TOWN OF ODESSA

MOTION CARRIED. 5 AYES, 0 NAYS

- XI. Next Meeting Date and Time: Next meeting of Mayor & Council: Monday June 7th at 7:00 pm

- Mayor Smith reviewed the painting proposals for painting the windows and trim, repair and seal windows, repair handrails and soffits

MOTION BY BETTS JACKSON, SECONDED BY ED POLLARD TO AUTHORIZED MAYOR SMITH TO SIGN AN AGREEMENT WITH CARVER'S CONSTRUCTION LLC FOR PAINTING AND REPAIRS AT THE OLD ACADEMY

MOTION CARRIED. 5 AYES, 0 NAYS

- XII. Adjournment

MOTION BY JOHN FREEMAN, SECONDED BY ED POLLARD TO ADJOURN THE MEETING AT 7:35

MOTION CARRIED. VOTE 5 AYES, 0 NAYS

Minutes Submitted 5-10-21
Date

Barbara Roberts
Secretary

Approved: _____

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